**AT THE WORKSHOP MEETING**

of the Town Board of the Town of Newburgh held

at 1496 Route 300 in said township at 7:00 p.m.

on Tuesday the 23rd day of April, 2024

**Present** Scott Manley, Councilman

Paul Ruggiero, Councilman

Gilbert J. Piaquadio, Supervisor

Anthony LoBiondo., Councilman

**Also Present** Mark C. Taylor, Attorney for the Town

Lisa M. Vance Ayers Town Clerk

**Absent**

*Meeting called to order at 7:01 p.m.*

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. MOMENT OF SILENCE**

Remember Councilwoman Elizabeth Greene

**4. CHANGES TO AGENDA**

No changes

**5. ACCOUNTING: Approval of Audit**

MOTION made by Councilman LoBiondo to approve the audit in the amount of

$2,368,361.09. Motion seconded by Councilman Manley. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion

Passed: 4 yes; 0 no; 0 abstain; 0 absent.

**6. RECREATION:**

**A. Part-time Recreation Position**

Parks and Recreation Commissioner, James Presutti is seeking approval to fill the position

of part-time Recreation Aide. Mr. Presutti is recommending Rebecca Williams as the new

Part-Time Recreation Aide. Once approved Ms. Walters will need to complete paperwork,

and go for her physical, drug/alcohol test, and fingerprints. A start date on or after May

13th, 2024 is anticipated, with a salary of $17.31 per hour. This is also pending Orange

County Human Resources pre-approval.

MOTION made by Councilman Manley to approve the hiring of a Part-Time Recreation

Aide, Rebecca Williams. Motion seconded by Councilman Ruggiero. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor

Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain, 0 absent.

**B. Request to Hire Seasonal Employees**

Parks and Recreation Commissioner, James Presutti is requesting approval to hire Seasonal

Employees for the seasonal camp and laborer employees starting on or May 13th, 2024

until September 8th, 2024. Salaries are according to their time with us. All new applicants

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hiring is contingent on completion of paperwork, fingerprints, and drug/alcohol screening.

MOTION made Councilman Ruggiero to approve the hiring of Seasonal Employees. Motion

seconded by Councilman LoBiondo. VOTE: Councilman Ruggiero – yes; Councilman Manley

– yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no;

0 abstain; 0 absent.

**C. Recommendation for Award Newburgh Recreation/ Senior Center Project**

Patrick Hines, Rep Engineer is requesting approve for the Recommendation For Award

Newburgh Recreation Center Project Contract GC-1-General Construction MHE JOB NO.

21-135. The Town of Newburgh received bids for the Newburgh Recreation Center Project

on 04 April 2024. A total of 14 bids were received for this project with the apparent low

bidder being O’Connor Company. Our office undertook Contractor vetting by contacting

six (6) provided references, finding no significant negative performance issues. In addition,

our office, accompanied by personnel from Holt Construction, performed an in person

interview with the CEO and other senior members of the O’Connor Company. MHE has

reviewed the bids including all bid alternates and recommends the awarding of the base

bid, which includes all original windows as well as the hardwood basketball court floors,

Bid Alternate 1A-1E (GYM Space Air Conditioning), and Bid Alternate 2 (Stine Veneer). If

The Town feels the cost is acceptable, we recommend award to O’Connor Company of

North Carolina for the total contract amount of $12,106,111.00.

MOTION made by Councilman Ruggiero to approve the Recommendation for Award

Newburgh Recreation / Senior Center Project to the O’Connor Company. Motion seconded

by Councilman Manley. VOTE: Councilman Ruggiero – yes; Councilman Manley – yes;

Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 – yes; 0 no; 0

abstain; 0 absent.

**D. Increase of Hourly Wage for Employee**

Parks and Recreation Commissioner, James Presutti is requesting approval to increase the

hourly wage for employee Jason R. Szeli. Jason R. is to receive of $1.50 per hour starting on

April 15th, 2024.

MOTION made by Councilman Manley for approval for the hourly wage increase for Jason

R. Szeli. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion

passed: 4 yes; 0 no; 0 abstain; 0 absent.

**E. Start the Process to Hire Full Time Recreation Aide**

Parks and Recreation Commissioner, James Presutti requesting approval to begin the

process to hire a Full Time Recreation Aide in the Recreation Department. The funds for

this position is in the 2024 Budget.

MOTION made Councilman LoBiondo to approve the process of hiring a Full Time

Recreation Aide. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero –

yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes.

Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**F. Award of Contract for Clerks of the Works for Recreation/ Senior Center Project**

Holt Construction sent in a proposal for Contract for Clerks of the Works for

Recreation/Senior Center Project. Holt Construction services ensure your project is built

within the schedule and your budget (achieved in the bidding process) as safe and

professional as possible. Maintain professional communications and project tracking

throughout the construction period. Staff the project daily with a skilled and qualified

project manager, who will ensure safety, job cleanliness, project coordination of

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subcontractor, and help negotiate project hurdles as they arise. If this proposal is

acceptable, Holt is willing to forward you a draft contract for our services going forward in

relation to the project. This proposal is based on the Town Attorney, Mark Taylor’s

approval.

MOTION made by Councilman Manley to approve the proposal based on the Town

Attorney, Mark Taylor’s approval. Motion seconded by Councilman LoBiondo. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**7. ANIMAL CONTROL: T-94 Withdrawal Flannery Animal Hospital**

Tracy Carvell of Animal Control requests authorization to use the T-94 account to pay for

veterinarian services from Flannery Animal Hospital for a total of $101.90 for canine services.

MOTION made by Councilman LoBiondo to approve the T-94 withdrawal of $101.90 for

canine services to Flannery Animal Hospital. Motion seconded by Councilman Ruggiero.

VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**8. CODE COMPLIANCE: Entry Level Clerk**

Gerald Canfield, Code Compliance Supervisor, is requesting approval to hire Michelle Denisco

to the Entry Level Clerical position. They sent out twenty- six canvas letters and interviewed

three of the candidates. Mr. Canfield feels Ms. Denisco will be the perfect candidate for that

position. Upon approval, Ms. Denisco will need to completed her paperwork, fingerprints,

and physical and drug/alcohol testing. A start date of on or after April 29, 2024, is

anticipated.

MOTION made by Councilman Manley to approve the hiring of Michelle Denisco for the Entry

Level Clerical position for Code Compliance. Motion seconded by Councilman LoBiondo.

VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes,

Super visor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**9. JUSTICE COURT: Part Time Clerk**

Hon. Richard Clarino, Town Justice, is requesting approval to fill the position of Part-Time

Clerk for Justice Court, Nancy Contreras. Pending approval Ms. Contreras will need to

completed all required paperwork physical, drug/alcohol testing and fingerprinting. Ms.

Contreras has been pre-approved by Orange County Human Resources. Weare looking for a

hire date on or after May 6, 2024.

MOTION made by Councilman Manley to for approval to hire Nancy Contreras for Part-Time

Clerk for Justice Court. Motion seconded by Councilman Ruggiero. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio

– yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**10. NYS RETIREMENT SYSTEM: Standard Work Day Reporting Resolution**

This resolution establishes the standard work days for the following elected officials and will

be reported to the New York State Retirement based on their record of activities. A copy of

this is on file with the Town Clerk’s Office and posted on the Town Clerk’s sign Board.

Motion made by Councilman Manley to approve the resolution of the NYS Retirement

System. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – abstain; Supervisor Piaquadio – yes.

Motion passed: 3 yes; 0 no; 1 abstain; 0 absent.

**11. HIGHWAY: Vehicle & Equipment Surplus**

Mark Hall, Highway Superintendent is requesting permission for the Vehicle & Equipment

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**2024 VEHICLE & EQUIPMENT SURPLUS TO BE AUCTIONED**

Fleet 2008 F250 HWY 2012 F450 2012 F450

HWY 2008 F350 2008 F350

Sewer 2011 F350 HWY 2012 F450 2012 F450

HWY 2002 International

CODE 2005 Jeep Grand Cherokee HWY 1972 General Trailer

HWY Ingersol Rand Type 30 Air Compressor

REC 2 Trailers, 10FT & 14 FT HWY Miller Curb Machine

REC 4 Row Boats HWY Miller Dial ARC Welder 250

REC 2006 Kawasaki Mule 3010 HWY Coats 30-30 Tire Machine

WATER 2008 Ranger HWY 925 Gallon Water Tank

WATER 2008 Ranger HWY 1400 Gallon Water Tank

HWY Miller 220 Volt Dial ARC 250 Welder

POLICE 2008 Chevy Impala HWY Hobart 220 Volt ARC Welder

POLICE 2005 E250 HWY Ingersol-Rand 30 T Air Compressor

POLICE 2011 Crown Vic HWY Wacker Water/Trash Pump

POLICE 2010 Crown Vic HWY Jump Jack BS500

POLICE 2011 Crown Vic HWY Water/Trash Pump

POLICE 2006 Dodge 1500 HWY Core Cut Road Saw CC1300

POLICE 2007 Tahoe HWY 8FT Wide Tow Behind Broom

POLICE Misc Roof Lights HWY Salsco Wood Chipper

HWY 15 Wooden Cabinets, Some With Metal

Tops

MOTION made by Councilman Ruggiero to approve the Vehicle & Equipment Surplus to be

Auctioned as presented. Motion is seconded by Councilman Manley. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor

Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**12. ENGINEERING:**

**A. Golden Vista Landscaping Security Release**

Patrick Hines, Rep Engineer for Town of Newburgh, is requesting approval for a

Landscaping Performance Security Release. The Town of Newburgh has received a

request from the project sponsor for the release of the security release. The original

project was known as Golden Vista and was assigned PB#99-33. The Project is now known

as Meadow Ridge. The Town’s Landscape Architect consultant, Karen Arent has

recommended release of the security. The Town Clerk’s office has the original Landscape

Bond in the amount of $206,244.00, posted in 2015. The landscape on the site has been

in place for several years.

MOTION made by Councilman LoBiondo to approve the release of the Landscaping

Security. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes.

Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

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**B. Levinson Heights- Old Post Road**

James Osborne, Town Engineer, is requesting approval for a budget transfer for the

Levinson Heights-Old Post Road W.M. Extension.

From: Interfund Transfer Line

(F5900.9902)

To: Levinson Heights W.M. Ext.

Capital Project (H6126.5200)

Amt: $665,00

The above transfer is required to fund the design engineering of the water main

extension(s). It is anticipated that upon bonding of the project, these funds will be

returned to the Interfund Transfer Line for other water district expenses.

MOTION made by Councilman Ruggiero to approve the budget transfer for the Levinson

Heights-Old Post Road W.M. Extension. Motion seconded by Councilman Manley. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**C. New MS4 General Permit & Required Stormwater Program Updates**

Patrick Hines, Eng Town of Newburgh is presenting The New York State of Environmental

Conservation has released its latest revision of the MS4 General Permit (GP-0-24-001) on

January 3rd, 2024. This new permit is requiring a long list of MS4 program updates and

revisions be carried out across the 5-year permit term length, with each set of items

having specific compliance timeframes. One of these requirements is to update the body

of the Municipal Stormwater Management Plan to conform with the parameters of the

new permit. It is strongly encouraged authorization is given to make the necessary

updates by the most recent deadline, which July 3rd, 2024 and the 1-year deadline of

January 3rd, 2025.

MOTION made Councilman Ruggiero to approve the New MS4 General Permit &

Required Stormwater Program Updates. Motion seconded by Councilman LoBiondo.

VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**D. Resolution of SEQR Designation and Determination Nob Hill Sewer District**

Mark C. Taylor, Attorney for the Town, presented a Resolution of SEQR Designation and

Determination: Proposed Town of Newburgh the NOB Hill Sewer District Wastewater

Treatment Plant Disinfection Project.

MOTION made by Councilman Manley to approve the Resolution of SEQR Designation

and Determination Nob Hill Sewer District. Motion seconded by Councilman LoBiondo.

VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Supervisor Piaquadio – yes. Motion passed: 4 yes; 0 no; 0 abstain; 0 absent.

**13. POLICE: Solicitation to Return as Laborer**

Charlene M. Black, Personnel Department, is requesting approval for the following person

whose been solicited to come back as a laborer: Peter Talarico. Mr. Talarico needs to fulfill

his time in the Employee Retirement System to be able to receive his ERS time. Mr. Talarico

will be vacating his position as Police Lieutenant on May 5, 2024 and will start as a Laborer

on May 6, 2024. His Salary will be according to the CSEA contract.

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MOTION made by Councilman Manley to approve Peter Talarico to come back as a laborer.

Motion seconded by Councilman LoBiondo. VOTE: Councilman Ruggiero – yes; Councilman

Manley – yes; Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4

yes; 0 no; 0 abstain; 0 absent.

**14. ADJOURNMENT**

MOTION made by Councilman Manley to adjourn the meeting at 7:21 p.m. Motion

seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes; Councilman Manley;

Councilman LoBiondo – yes; Supervisor Piaquadio – yes. Motion passed: 4 yes, 0 no; 0

abstain; 0 absent.

*Meeting adjourned at 7:21 p.m.*

*Respectfully submitted,*

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Lisa M. Vance Ayers Dawnmarie Busweiler

Town Clerk Deputy Town Clerk